

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE  
REGULAR MEETING  
TUESDAY, DECEMBER 15, 2015  
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.

**1. Call to Order:** Chairman David T. Wilson called the meeting to order at 7:01 p.m.

Present: Frank Simone, Leo Paul, Jr., Edwin Evers, David W. Wilson (7:04 p.m.), David T. Wilson, James Koser, Stacey Dionne, Asst. Finance Director

Absent: Amaechi Obi, Interim Finance Director

**2. Approve Minutes**

**a) Regular 12/8/15:** A correction was noted to change the adjournment time to 8:55 p.m. **Motion:** F. Simone moved to approve the meeting minutes of 12/8/15 with the adjournment time corrected to 8:55 p.m. J. Koser seconded, all voted aye and the motion carried.

**3. Set 2016 Meeting Schedule:** The meeting dates were agreeable to all, but the year dates must be changed from 2015 to 2016. **Motion:** L. Paul moved to approve the draft list of meeting dates for 2016 for the 2017/18 CIP year. J. Koser seconded, all voted aye and the motion carried.

**4. Review All Requests, Finalize and Recommend:** Stacey Dionne reported \$167,500 in unexpended funds that are bonded and must be used. Bond Counsel has advised to use the money for something else. Chairman Wilson asked the Committee to keep this amount in mind for use in 16/17 projects. There is also \$290,000 from projects that were authorized but not bonded that are either not completed or monies not expended. Then there are additional funds for pay-as-you-go projects that can be closed out and used in the amount of about \$208,000. These monies may help in the future in reducing the amount that needs to be bonded. Referring to the updated sheets from Stacey, they began going through the departmental requests.

Board of Education

D. W. Wilson asked F. Simone if there were any grants available for the cameras, and he did not know if David Fiorillo may have some insight. Regarding the window film, Trooper Jim Holm said it is not bullet proof. There was confusion as to responsibility between the schools and town working on the same items. So \$25,000 was taken out for window film, leaving \$27,500 for the cameras. They decided they will cut the \$43,496 for the telephone infrastructure and hardware at LIS and LHS until they have more information. This leaves a 16/17 budget of \$27,500.

Fire & EMS

It was agreed to push out one year the \$155,000 for the Litchfield Firehouse air conditioning unit and leave the \$110,000 in for the roof, including engineering and support structures for the A/C. The East Litchfield Apparatus Fund, in the existing column, was deleted, as the \$56,400 (a compressor for use with the SCBA) is combined in the next line with the SCBA for a total of \$256,400. Existing column total changes to \$847,246, and the total of the 16/17 column changes to \$650,000. The 17/18 column has \$155,000 added to it, for a total of \$1,060,090.

Police

It was agreed that the 2011 cruiser replacement of \$37,500 for a 21016 Ford Interceptor would be left in 16/17.

Public Works

### Bridges

Nothing was changed in the requests. The total for the Bridge Program is \$1,104,065.

### Vehicles and Equipment

Replacing the 2002 Toyota #66 remains in for \$42,000. Replacing the 1993 F150 pickup truck is remaining for \$42,000. Replacing the 1996 dump truck is remaining for \$196,000. The chipper was deleted, and the 1998 JD Backhoe was pushed out to 17/18. Total is \$280,000 for 2016/17.

### Major Roads

Remaining for 2016/17 are: Cathole Road Reconstruction at \$118,069; Sidewalk Reconstruction from Russell St. to Constitution Way, \$30,000; West Street Reconstruction at \$345,000; and Wheeler Road Reconstruction at \$230,000. Total is \$723,069.

### Public Facilities

Changes included: pushing out \$75,000 to 18/19 for Town Hall repointing/sealing; pushing out \$25,000 to 17/18 for Town Hall ADA & restroom upgrades; pushing out \$45,000 to 17/18 for LHS Boiler #2; and reducing the front of LIS/handicap ramp by \$50,000 to \$100,000 and adding the \$50,000 to the \$75,000 in 17/18 for rear LCS and LHS parking areas. The total for facilities is now \$661,000.

Public Works total budget is now \$2,768,134.00.

Grand total 2016/17 capital budget is now \$3,532,634.00, which Chairman Wilson said was not close enough. F. Simone did not know where they could find \$1 million more that could be cut. Raz Alexe thought perhaps they would need to look harder at the roads.

They decided to set a special meeting for January 5, 2016 to continue the review and analysis of the requests. **Motion:** L. Paul moved to set a special meeting on Tuesday, January 5, 2016 at 7:00 p.m. in the First Selectman's office for the purpose of continuing the review of requests and finalizing the recommendation to the Board of Finance. F. Simone seconded, all voted aye and the motion carried.

**5. Adjournment:** **Motion:** Frank Simone moved to adjourn at 8:36 p.m. and L. Paul seconded. All voted aye and the motion carried.

Leo Paul, Jr., Secretary